

## BORDENTOWN REG BD OF ED-00500475 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svst

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	BORDENTOWN REG BD OF ED-00500475	126	02/02/2026	CAP Accepted
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Genel Cook-Wright 02/09/2026 05:34 PM CAP Accepted				
	Corrective Action Plan: Submitted by Chifonda Henry 01/28/2026 04:37 PM SFA obtained the parent signature on the lunch application for student 1/27/2026 Flagged by Genel Cook-Wright 01/08/2026 12:32 PM  One incomplete and/or incorrectly determined application was found during the State Agency review of the selected applications. This error was recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.)  <b>The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.</b>				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	PETER MUSCHAL-849	318	02/02/2026	CAP Accepted

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**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide.

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 02/09/2026 05:31 PM CAP Accepted				
	Corrective Action Plan: Submitted by Chifonda Henry 01/21/2026 11:05 AM Students are required to open any containers when they reach the cashier. This practice was implemented on-site the day of the review and will continue moving forward. Additionally, we are working on packaging meals in containers with clear tops to improve visibility.				
Flagged by Genel Cook-Wright 01/08/2026 12:33 PM  An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.  <b>Corrective Action Finding:</b>  At the beginning of the lunch observation, the state agency reviewer observed Pre-K students proceed through the meal service line with each of their meal containers closed at the point of service. Food service staff indicated that meals were intended to be consumed in the classroom. As a result, meals were claimed as reimbursable without the cashier being able to visually confirm all required meal components at the point of service. The state agency informed the FSD and cashier that this practice must stop and that all students are required to present their meal in a container where the cashier at the point of sale can accurately verify that a reimbursable meal has been selected. Upon notification by the state agency, this practice was immediately discontinued at the beginning of the lunch meal service. The FSD indicated that meals were pre-plated for each Pre-K student, and the state agency reviewer confirmed that the closed trays presented through the meal service line met the requirements for a reimbursable meal.  <b>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</b>					
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	PETER MUSCHAL-849	901	02/02/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	Corrective Action Plan: Accepted by Genel Cook-Wright 02/09/2026 05:34 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Chifonda Henry 01/21/2026 11:04 AM				
	<p>An on-site accountability review of the breakfast and lunch programs was conducted on January 21, 2026. Charlene observed the breakfast and lunch services at Peter Muschal Elementary School.</p> <p>Flagged by Genel Cook-Wright 01/08/2026 12:33 PM</p> <p>All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee.</p> <p><b>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</b></p>				

**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged